

Date: ___/___/___

To
Training & Placement Cell
Bhilai Institute of Technology, Raipur.

SUBJECT: - Application towards issuing of the bonafide certificate

Respected Sir,

I, _____ student of _____ semester in _____ branch would hereby like to request you to kindly issue the bonafide certificate to pursue my vocational training/internship in favor of :-

Name of the HRM/DGM/GM :

Name of the Organization :

Designation :

Contact :

Email ID :

Student's Signature

Name of the Dept. T & P In-Charge :

Signature :

UNDERTAKING/DECLARATION FORM

I _____ student of _____ semester in _____ branch, hereby declare that I will be abiding with all the norms of organization during my training period from ___/___/___ to ___/___/___ . I will be maintaining proper discipline & will be responsible for whatever act arises during my training period.

Student's Signature

Parent's Signature

FOR OFFICIAL USE

Date of Issue of bonafide certificate :

Reference Number :

Coordinator T & P